How to fill the Online Payment Form

1. **First & Last Name (required filed)**
   Insert first & last name of mother or father. You do not need to match the name of the credit / debit card holder with which you make the payment.

2. **Email (required filed)**
   Insert the email address you wish to receive the message for the success of the payment.

3. **Amount (required filed)**
   Insert the total amount of your payment as an integer without decimals or currency.

4. **Installments**
   If you wish to pay the full total amount at once (no installments) leave the default choice ''NO''. If you wish to pay the amount in equal interest free installments, choose ''YES'' from the drop down list and them choose the number of installments (2-10).
   You can see here the credit cards participating in this program.

5. **Terms & Conditions**
   You must check the box before proceeding. This means that you have read and agree with the terms & conditions.

6. **Check Out**
   Click on the button to proceed to the next screen.

How to fill the next form "Alpha e-Commerce"

1. **'Card Type'** Choose the card type you wish to use (VISA - MASTERCARD - VISA ELECTRON - MAESTRO - AMERICAN EXPRESS).

2. **Credit Card Number**
   Fill the credit / debit card number with no spaces.

3. Choose the **expiry date** of your card (month - year)

4. **Cardholder's Name**
   Fill the cardholder's name as όπως this appears on the card.

5. **Card Verification Code**
   This is the three digits number at the back of VISA and MASTERCARD credit cards or the four digits number at the front of AMERICAN EXPRESS cards.

6. Finally click on **'Payment'** button to complete your payment.

If the process is successful you will be redirected to the 'SUCCESS page'' which you can print or save.

Also, you will receive to your email address a success or failure statement with detailed data of the transaction.